Orlando Japan Festival 2018 Food Vendor Application

Organized by Japan Association of Orlando

Location: Kissimmee Lakefront Park

Address: 69 Lakeshore Blvd., Kissimmee, FL 34741

<u>Date and Time:</u> Sunday, November 4th, 11am-5pm. There will be no rain date scheduled.

Restrictions: Orlando Japan Festival 2018 is a family-friendly event. Vendors will not engage in the sales of any merchandise or in any conduct which Orlando Japan Festival and Japan Association of Orlando deem to be objectionable or inappropriate. Vendors shall keep their space in clean and sanitary condition throughout the festival. Vendors shall be responsible for removing any and all trash from their spaces and surrounding area. Hot work is permitted, but you must comply with the regulations of the Kissimmee Lakefront Park.

Display Space: Each space is approximately 10' x 10'.

<u>Security:</u> Vendors are responsible for securing their space. Either Orlando Japan Festival or Japan Association of Orlando is not responsible for any loss or damage.

<u>Fees:</u> 20% of the sale (minimum of \$300 required) per booth. Fees will be collected at the end of the event.

* 1 tent (10'x10') with tent weights, 2 tables (60"x30") and 2 chairs provided.

<u>Payment Options:</u> Cash or checks payable to <u>Japan Association of Orlando, Inc.</u> Fees are not refundable.

<u>Licenses, Insurance & Taxes:</u> Vendors will obtain (at its sole expense) all occupational and other licenses required for its sales and provide proof of current liability insurance (\$1M minimum). Food vendors are required to have a Food Service License and must comply with the Florida State Division of Hotels and Restaurants regulations. Each participant is individually responsible to handle their sales tax.

<u>Selling Drinks:</u> Please contact Japan Association of Orlando beforehand. Prices for water must be set to \$2 and soft drinks must be \$3.

<u>Donations & Sponsorships:</u> Each donation item must be declared with its value listed. When submitting the application form, include each participant's release form and booth fee. This MUST be done no later than September 30, 2018.

<u>Photographic Release:</u> Vendors are required to submit signed Photographic Release form.

<u>Load-in/Load-out:</u> Vendors will be allowed to set up their spaces during a designated time on the day of the festival. Vendors must arrive before 10:00am to access their

assigned spaces by car/truck. Vendors will be allowed to park at the VIP parking spaces with the Parking Permit visible on dashboard. Parking Permit will be sent to Vendors once booth fee is paid. Vendors will not be able to park near their spaces. We suggest bringing a dolly to carry equipments. All vendors must be set up and prepared by 10:30am. All vendors are required to stay open during the entire time of the festival. Load-out must be completed one hour after the festival's conclusion.

<u>Requirements:</u> Complete this form and include a listing of all items you intend on exhibiting and/or selling.

<u>Contacts:</u> Address: P.O.Box. 692518 Orlando, FL. 32869-2518 E-mail To: <u>vendors@jorlando.org</u>, Web site: <u>www.jorlando.org</u>

Company or Organization Name		
Contact Person	Position or Title	
Contact Phone Number	E-mail Address	
Address (Street - City - State - Zip Code)		
Company or Organization Web Address		
Product or Service Details to Exhibit, Sell or	Give Away	
Number of Booth Spaces Needed		
Donation items, if applicable (*Please list all	the items and values in US\$.)	
I do hereby indemnify and hold harmless the Association of Orlando from any and all mar whatsoever arising from the loss or damage have read and agree to the policies and req 2018.	nner of action, suits, damages of to my property or anyone else'	or claims s property. I
Print Vendor Name	Vendor Signature	 Date

RELEASE OF LIABILITY

Please Read Carefully Before Signing
I,
I fully understand that this Release includes, but is not limited to any claims, rights, demands, actions, causes of actions, expenses and damages whatsoever which may arise from any injury, act or omission, caused, occasioned, or contributed to, actually or allegedly, by the negligence, sole or concurrent, of one or more of the parties released herein.
I acknowledge that I have read, fully understand and voluntarily agree to this Release and that no oral representatives, statements or inducements apart from this Release have been made to me.
Photographic Release. I grant and convey unto Orlando Japan Festival 2018 all right, title and interest in any and all photographic images and video or audio recordings made by the organizers of Orlando Japan Festival 2018 during my work for Orlando Japan Festival 2018, including, but not limited to, any royalties, proceeds or other benefits derived from such photographs or recordings.
Date:
Print Name:
Signature:

Orlando Japan Festival 2018 Food Vendor Application Submission Check List

☐ Application
Payment (*It will be collected after the festival)
□ Release of Liability Form
 Photographic Release Form
(under Release of Liability Form)

* All forms sent to P.O.Box 692518, Orlando, FL 32869-2518